Webinar Title: **MANUALS PREPARATION TO DOCUMENT ISO 45001 :2018 OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEM**

Registration Fee (including GST):- Rs 699/- (Rupees Six Hundred Ninety Nine Only) per participant inclusive of GST

Expert Speaker (Name/ Designation) – Shri Ankur Dhir, National level Consultant cum Trainer for Management System Standards

Webinar Date: 15.05.2021   Duration: 15.00 hours to 17.30 hours (Two hours thirty minutes)

About Webinar (Brief One para): - ISO 45001:2018 is an International Standard that specifies requirements for an occupational health and safety (OH&S) management system, with guidance for its use, to enable an organisation to proactively improve its OH&S performance in preventing injury and ill-health. Health and safety at work not only save lives, they are essential to effective business performance. ISO 45001:2018 is the first and only International Standard for occupational health and safety (OH&S) management, a result of agreed good practice from around the world.

Following are the benefits of implementing ISO 45001:2018 occupational health and safety (OH&S) management system:

- **Reduce occupational health and safety risk**
- **Prevent work-related incidents**
- **Improve legislative compliance**
- **Improves hazard identification and risk assessment.**
- **Reduces downtime, overall costs of incidents at the workplace and the number of insurance premiums claimed**
- **Boost stakeholder confidence**
- **Increase productivity**
- **Foster management involvement & accountability**
- **Reducing absenteeism and employee turnover rates**
- **Recognition for having achieved an international benchmark**

There are two phrases that indicate what kind of document is required by the standard. The phrase "retain documented information as evidence of …" means the record needs to be produced, while the phrase "maintain as documented information" means that the document needs to be developed, including the procedures.

Generally following four types of manuals are prepared to comply with the requirements of ISO 45001:2018 Standards:
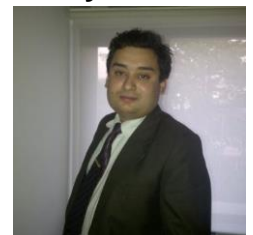
- **Apex Manual,**
- **Procedure Manual,**
- **Work Instruction Manuals and**
- **Work Instruction Manuals**

The preparation of manuals as per requirements of ISO 45001:2018 standard will be explained in details in the webinar so the documentation and implementation of occupational health and safety management system as per ISO 45001:2018 standard can be effectively done and organizations can take maximum benefits from ISO 45001:2018 standard

Webinar Coverage:-

- Introduction and benefits of occupational health and safety (OH&S) management system based on ISO 45001:2018 standard
- ISO 45001:2018 Standard Clause wise Requirements
- Preparation of Apex Manual, Procedure Manual, Work Instruction Manuals and Work Instruction Manuals per ISO 45001:2018 standard
- Mandatory documents required as per ISO 45001:2018 standard,
- Mandatory records required as per ISO 45001:2018 standard,
- Comparison between mandatory documents/records as per ISO 45001:2018 and OHSAS 18001:2007
- Non-mandatory documents that are most commonly used for ISO 45001 :2018 implementation
- Steps for implementation of an occupational health and safety (OH&S) management system based on ISO 45001:2018 standard
- Certification Process
- Case study and examples

Speaker Profile (Brief One Para & Photograph):- Mr. Ankur Dhir is a Graduate Engineer and MBA in Total Quality Management. He is a national level Consultant cum Trainer for ISO Management Systems and lean manufacturing. He is a Lead Assessor for ISO-9001, ISO 14001, ISO 27001 and ISO-45001 management system. He is having more than 18 years of work experiences as consultant cum trainer.

Register to learn (Key Learning's' in bullet points):

- An occupational health and safety (OH&S) management system based on ISO 45001:2018 standard
- ISO 45001:2018 Standard Clause wise Requirements

- Preparation of Apex Manual, Procedure Manual, Work Instruction Manuals and Work Instruction Manuals per ISO 45001:2018 standard
- Mandatory documents required as per ISO 45001:2018 standard,
- Mandatory records required as per ISO 45001:2018 standard,
- Steps to implement an occupational health and safety (OH&S) management system based on ISO 45001:2018 standard

Date: - 15.05.2021

Time Slot: - 15.00 hours to 17.30 hours (Two hour thirty minutes)

Thanks and regards

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